BRANY

IRB Fee Schedule
Single Site Studies*

SERVICE	Fee
Initial Review - expedited or convened review, as required by the regulations, may include review of protocol, one informed consent document, assent form (if applicable), drug/device brochure (if applicable), recruitment materials, subject materials, and IRB application for the principal investigator. *There is a vetting process for first time investigators (no additional charge).*	$2,480
Additional Informed Consent Form(s) – each (Beyond the first informed consent document submitted with Initial Review e.g., blood draw consent form, sub-study consent form)	$385 each
Review of Application for Exempt Determination or Not Human Subject Determination *Note: Projects submitted for exempt determination but do not qualify may need expedited or convened review. Only the applicable review fee will apply.*	$1,105
Continuing Review – *interval as determined by the committee*	$2,480
Review of Annual Status Report (Only for studies *not* requiring continuing review under 2018 requirements)	$550
Review of Modifications to previously approved research** **Examples include but are not limited to the following:** Amendments, Package insert, Change/add location, Safety letters ICF Revisions, PDR, Protocol exceptions, SAEs IDB/IB updates, Safety letters, Safety Reports	$605
Change of Principal Investigator Includes but is not limited to vetting procedure, ensuring researcher is qualified by training and experience, reviewing conflicts of interest, confirming HSP training, completing a license check as applicable, and updating informed consent form.	$1,105
Addition / Change of Key Personnel Includes but is not limited to reviewing any conflicts of interest, confirming HSP training, and completing a license check as applicable.	$420

Review of Study Materials (after initial submission) ** Examples include but are not limited to the following: Advertisements Subject diary DMC/DSMB reports Recruitment materials Letters to subjects	$385
Study Closeout - review of final closeout report	$605
Reportable Events (e.g., adverse events, reportable external adverse events (IND), deviations) ***Note: IND Reports -*** *BRANY IRB review is required only for reports that meet the definition of an unanticipated problem.*	$110 per report
Foreign language translations coordinated by BRANY (upon request) Includes securing estimates from vendor, coordinating sponsor/CRO approval, ensuring certificate of accuracy is received, administrative IRB review, preparation of final IRB documentation, and circulating final acknowledgement letter. (*Note*: *the cost of translation is billed on a per word basis*)	Cost of Translation with handling fee plus $605
Late submission Fee – when receipt of Continuing Review is after the submission deadline, which is less than 14 calendar days from the IRB approval expiration date, a late fee will apply in addition to the Continuing Review Fee. (e.g., Continuing Review Fee + $220= $2,700)	Add $220 to Continuing Review Fee
Withdrawal of Submission – fee applies if study has been withdrawn after being placed on an IRB meeting agenda or provided to an IRB reviewer	$330
Rush Fee Full Board Initial Review accelerated outside scope of normal time frame. Does not guarantee IRB approval. (Initial Review Fees + $825 = $3,305)	Add $825 to Initial Review fee

**This fee schedule will apply to studies having up to 4 study sites. Each site is processed as a single IRB submission and the related IRB fees will apply. For studies with five sites or more please contact BRANY for a multisite IRB fee schedule.*

****** Multiple documents submitted together that require independent review may receive more than one charge.

Note: These fees are subject to change without advance notice.