

IRB Fee Schedule*
Single IRB (Grant funded)

Service	Fee
Initial Review	
Expedited or convened review , as required by the regulations, may include review of protocol, one informed consent document, assent form (if applicable), drug/device brochure (if applicable), recruitment materials, subject materials, and review of Master File Application	\$1,645
Additional Informed Consent Form(s) – each (beyond the first informed consent document submitted with Initial Review e.g., blood draw consent form, sub-study consent form)	\$455 each
Review of Participating Site / Principal Investigator Application (per application) <i>There is a vetting process for first time investigators (no additional charge).</i>	\$1,315
Exempt Determinations	
Review of Each Site's Application for Exempt Determination <i>Note: Projects submitted for exempt determination but do not qualify may need expedited or convened review. Only the applicable review fee will apply.</i>	\$1,315 each
Continuing Review	
Review of Master File for Continuing Approval – <i>interval as determined by the committee</i>	\$1,645
Review of Each Participating Site/ Principal Investigator Application for Continuing Approval	\$1,315
Annual Report (Only for studies <u>not</u> requiring continuing review under 2018 requirements)	
Master File Annual Report	\$660
Review of Each Site's Annual Report	\$660
Modifications to Research	
Review of Modifications or Additions to previously approved research** – Master File. Examples include but are not limited to the following: Amendments PDR Letters to subjects DMC/DSMB reports ICF revisions Advertisements Study-wide protocol exceptions IDB/IB updates Recruitment materials Safety reports Package Insert Subject diary Safety letters	\$720
When Master File has modifications or additions to previously approved research and each site requires updated documents	\$455/site
Review of Modifications or Additions to previously approved research (site-specific documents <u>not</u> related to the Master File). Examples include but are not limited to the following: Site-specific ICF revisions Recruitment materials Protocol exceptions SAEs Advertisements Letters to subjects Safety reports Change/add location	\$455

*Note: Fees will expire 12/31/2029 and a new fee schedule will be issued.

** Multiple documents submitted together that require independent review may receive more than one charge.

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Change of Principal Investigator (Master Site or Participating Site) Includes but is not limited to vetting procedure, ensuring researcher is qualified by training and experience, reviewing conflicts of interest, confirming HSP training, completing a license check as applicable, and updating informed consent form.	\$1,315
Addition / Change of Key Personnel Includes but is not limited to reviewing any conflicts of interest, confirming HSP training, and completing a license check as applicable.	\$375

Study Closeout

Study Closeout (Master File) – review of final closeout report	\$690
Study Closeout (Each Site) – review of final closeout report	\$445

Reportable Events

Reportable Events (e.g., adverse events, reportable external adverse events (IND), deviations) <i>NOTE: IND Reports - BRANY IRB review is required only for reports that meet the definition of an unanticipated problem.</i>	\$130 per report
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Foreign Language Translations

Foreign Language Translations - Includes IRB Review & acknowledgement of each translation submission for Master File or for each site as applicable. (Upon request, BRANY IRB can coordinate the translation of study documents with a third-party translation service. In addition to the IRB review fee listed, the cost of the translation will be billed on a per word basis plus a handling fee.)	\$455 each
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Late submission Fee

When receipt of Continuing Review is after the submission deadline, which is less than 14 calendar days from the IRB approval expiration date, a late fee will apply in addition to the Continuing Review Fee. (e.g., Continuing Review of Master File + \$265 = \$1,910)	Add \$265 to Continuing Review Fee
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Withdrawal of Submission

Fee applies if study has been withdrawn after being placed on an IRB meeting agenda or provided to an IRB reviewer	\$400
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Rush Fee

Full Board Initial Review accelerated outside scope of normal time frame. Does not guarantee IRB approval. (e.g., Initial Review of Master File + \$985 = \$2,630)	Add \$985 to Initial Review Fee
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