

IRB Fee Schedule
Multisite Trials (5 sites or more)

Service	Fee
Initial Review	
Expedited or convened review, as required by the regulations, may include review of protocol, one informed consent document, assent form (if applicable), drug/device brochure (if applicable), recruitment materials, subject materials, and review of Master File Application	\$1,310
Additional Informed Consent Form(s) – each (beyond the first informed consent document submitted with Initial Review e.g., blood draw consent form, sub-study consent form)	\$365 each
Review of Participating Site / Principal Investigator Application (per application)	\$1,050
<i>There is a vetting process for first time investigators (no additional charge).</i>	
Exempt Determinations	
Review of Each Site’s Application for Exempt Determination or Not Human Subject Determination	\$1,050 each
<i>Note: Projects submitted for exempt determination but do not qualify may need expedited or convened review. Only the applicable review fee will apply.</i>	
Continuing Review	
Review of Master File for Continuing Approval – <i>interval as determined by the committee</i>	\$1,310
Review of Each Participating Site/ Principal Investigator Application for Continuing Approval	\$1,050
Annual Report (Only for studies <u>not</u> requiring continuing review under 2018 requirements)	
Master File Annual Report	\$525
Review of Each Site’s Annual Report	\$525
Modifications to Research	
Review of Modifications or Additions to previously approved research** – Master File (e.g., amendments, ICF revisions, IDB/IB updates, Package Insert, PDR, advertisements, recruitment materials, subject diary, letters to subjects, study-wide protocol exceptions, safety reports, safety letters, DMC/DSMB reports)	\$575
When Master File has modifications or additions to previously approved research and each site requires updated documents	\$365/site
Review of Modifications or Additions to previously approved research (site-specific documents <u>not</u> related to the Master File) (e.g., site-specific ICF revisions, advertisements, recruitment materials, letters to subjects, protocol exceptions, safety reports, SAEs, change in site)	\$365

** Multiple documents submitted together that require independent review may receive more than one charge.

Change of Principal Investigator (Master Site or Participating Site) Includes but is not limited to vetting procedure, ensuring researcher is qualified by training and experience, reviewing conflicts of interest, confirming HSP training, completing a license check as applicable, and updating informed consent form.	\$1,050
Addition / Change of Key Personnel Includes but is not limited to reviewing any conflicts of interest, confirming HSP training, and completing a license check as applicable.	\$315

Study Closeout

Study Closeout (Master File) – review of final closeout report	\$575
Study Closeout (Each Site) – review of final closeout report	\$365

Reportable Events

Reportable Events (e.g., adverse events, reportable external adverse events (IND), deviations) <i>NOTE: IND Reports - BRANY IRB review is required only for reports that meet the definition of an unanticipated problem.</i>	\$105 per report
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Foreign Language Translations

Foreign Language Translations - Includes IRB Review & acknowledgement of each translation submission for Master File or for each site as applicable. <i>(Upon request, BRANY IRB can coordinate the translation of study documents with a third-party translation service. In addition to the IRB review fee listed, the cost of the translation will be billed on a per word basis plus a handling fee.)</i>	\$365 each
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Late submission Fee

When receipt of Continuing Review is after the submission deadline, which is less than 14 calendar days from the IRB approval expiration date, a late fee will apply in addition to the Continuing Review Fee. (e.g., Continuing Review of Master File + \$210 = \$1,520)	Add \$210 to Continuing Review fee
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Withdrawal of Submission

Fee applies if study has been withdrawn after being placed on an IRB meeting agenda or provided to an IRB reviewer	\$315
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Rush Fee

Full Board Initial Review accelerated outside scope of normal time frame. Does not guarantee IRB approval. (e.g., Initial Review of Master File + \$785 = \$2,095)	Add \$785 to Initial Review Fee
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***Note: These fees are subject to change without advance notice.**

** Multiple documents submitted together that require independent review may receive more than one charge.