BRANY

IRB Fee Schedule
Multisite Trials (5 sites or more)

Service	Fee
Initial Review	
Expedited or convened review, as required by the regulations, may include review of protocol, one informed consent document, assent form (if applicable), drug/device brochure (if applicable), recruitment materials, subject materials, and review of Master File Application	$1,250
Additional Informed Consent Form(s) – each (beyond the first informed consent document submitted with Initial Review e.g., blood draw consent form, sub-study consent form)	$350 each
Review of Participating Site / Principal Investigator Application (per application) *There is a vetting process for first time investigators (no additional charge).*	$1,000
Exempt Determinations	
Review of Each Site's Application for Exempt Determination *Note: Projects submitted for exempt determination but do not qualify may need expedited or convened review. Only the applicable review fee will apply.*	$1,000 each
Continuing Review	
Review of Master File for Continuing Approval – *interval as determined by the committee*	$1,250
Review of Each Participating Site/ Principal Investigator Application for Continuing Approval	$1,000
Annual Report (Only for studies *not* requiring continuing review under 2018 requirements)	
Master File Annual Report	$500
Review of Each Site's Annual Report	$500
Modifications to Research	
Review of Modifications or Additions to previously approved research – Master File** (e.g., amendments, ICF revisions, IDB/IB updates, Package Insert, PDR, advertisements, recruitment materials, subject diary, letters to subjects, study-wide protocol exceptions, safety reports, safety letters, DMC/DSMB reports)	$550
When Master File has modifications or additions to previously approved research and each site requires updated documents	$350/site
Review of Modifications or Additions to previously approved research (site-specific documents not related to the Master File) (e.g., site-specific ICF revisions, advertisements, recruitment materials, letters to subjects, protocol exceptions, safety reports, SAEs change/addition of key personnel, change in site)	$350
Change of Principal Investigator (Master Site or Participating Site)	$1,000

****** Multiple documents submitted together that require independent review may receive more than one charge.

Study Closeout

Study Closeout (Master File)– review of final closeout report	$550
Study Closeout (Each Site) – review of final closeout report	$350

Reportable Events

Reportable Events (e.g., adverse events, reportable external adverse events (IND), deviations) ***NOTE: IND Reports -*** *BRANY IRB review is required only for reports that meet the definition of an unanticipated problem.*	$100 per report

Foreign Language Translations

Foreign Language Translations - Includes IRB Review & acknowledgement of each translation submission for Master File or for each site as applicable. **(***Upon request, BRANY IRB can coordinate the translation of study documents with a third-party translation service. In addition to the IRB review fee listed, the cost of the translation will be billed on a per word basis plus a handling fee.)*	$350 each

Late submission Fee

When receipt of Continuing Review is after the submission deadline, which is less than 14 calendar days from the IRB approval expiration date, a late fee will apply in addition to the Continuing Review Fee. (e.g., Continuing Review of Master File + $200 = $1450)	Add $200 to Continuing Review fee

Withdrawal of Submission

Fee applies if study has been withdrawn after being placed on an IRB meeting agenda or provided to an IRB reviewer	$300

Rush Fee

Full Board Initial Review accelerated outside scope of normal time frame. Does not guarantee IRB approval. (e.g., Initial Review of Master File + $750 = $2,000)	Add $750 to Initial Review Fee

***Note: These fees are subject to change without advance notice.**

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