

A controlled substance (CS) registrant's log book must be maintained for each registration location.
A controlled substance site log book must be maintained for each authorized site where controlled substances are stored.
For Schedule 1 drugs, there must be a separate DEA and NJ CDS registration for each registration site.

REGISTRATION UNIT SITE INFORMATION

Unit Name	
Unit Address	
Responsible Individual (RC or UC)	
Authorized Site Contact Person	

AUTHORIZED STORAGE SITES & PERSONNEL

All authorized sites must be approved by the Controlled Substance Coordinator or his designee.

AUTHORIZED USER SITE INFORMATION

Responsible Individual (PI or RC)		Email	
Authorized Site Contact Person		Email	
Authorized Site Location (Bldg/Room/Phone):			

AUTHORIZATION: *I hereby certify that I have designated the personnel listed below as Authorized Users for this Authorized site under the registration listed above.*

Signature	Date

AUTHORIZED USERS

	Full Name (print)	Initials (print)	Signature	Initials	Date of Authorization	Date of Departure*
1.						
	Location (Bldg/Room/Ph):					
2.						
	Location (Bldg/Room/Ph):					
3.						
	Location (Bldg/Room/Ph):					
4.						
	Location (Bldg/Room/Ph):					

* The person is no longer an Authorized User as of "Date of Departure" if completed.

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AUTHORIZED USERS CONTINUED

	Full Name (print)	Initials (print)	Signature	Initials	Date of Authorization	Date of Departure*
5.						
	Location (Bldg/Room/Ph):					
6.						
	Location (Bldg/Room/Ph):					
7.						
	Location (Bldg/Room/Ph):					
8.						
	Location (Bldg/Room/Ph):					
9.						
	Location (Bldg/Room/Ph):					
10.						
	Location (Bldg/Room/Ph):					
11.						
	Location (Bldg/Room/Ph):					
12.						
	Location (Bldg/Room/Ph):					

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