



Overview

The purpose of this guide is to provide university faculty, staff, and department administrators with guidance on preparing and submitting NSF Current and Pending (Other) Support information. This information is used by the NSF to assess an individual's capacity to carry out proposed research and to identify potential overlap or duplication with existing projects. Compliance with these disclosure requirements is essential for ensuring the integrity of the grant submission and reporting process.

Mandated Formats and Access

- **SciENCv Implementation:** Effective May 20, 2024, the use of [SciENCv](#) is mandatory for preparing Current and Pending (Other) Support. Until that date, proposers may still use the NSF fillable PDF.
- **NSF Guidance:** To ensure compliance, individuals should refer to the [NSF Pre-award and Post-award Disclosures](#), which identifies specifically where disclosures must be provided in both proposals and project reports.

Disclosure Scope and Reporting Effort

- **Mandatory Inclusion:** Senior personnel must list all ongoing projects and proposals currently under consideration. The project being proposed must also be included and labeled as "Pending".
- **Effort Reporting:** Effort must be reported in person-months (or partial months) per year. Only current and future effort should be disclosed; any effort prior to the current year does not need to be included.
- **No Effort Years:** If an individual is not actively working on a project during a specific year of a multi-year award, that year should be omitted from the report.
- **Fiscal Year Alignment:** If an organization's fiscal year spans two calendar years, the latter year should be used. If the fiscal year extends beyond the award's end date, the person-months should be aggregated into the last year of the award.
- **Exclusions:** A PI does not need to report a trainee's research (such as dissertation work), as it is not considered part of the PI's individual research endeavors.

Special Disclosures and Subawards

- **Subawardee Responsibilities:** Organizations serving as subawardees must only list the total award amount and objectives specific to their portion of the project.
- **Confidential Funding:** Funding that a client deems "confidential" must still be disclosed to the NSF. This is a requirement under Section 223 of the National Defense Authorization Act for Fiscal Year 2021 and existing NSF policies.
- **Honoraria vs. Research Funding:** Payments or services related to research oversight, supervision, or co-authoring papers are classified as research funding, not honoraria, and must be reported.



Modifications and Omissions

- **No-Cost Extensions:** If an award is under a no-cost extension, the project end date must be updated. Person-months should also be updated if the time required to complete the scope of work has changed.
- **Recertification:** If no changes occur between the time of proposal submission and a funding recommendation, senior personnel must download the existing document and recertify it with a new date.
- **Missing Information (Pre-award):** If a disclosure was omitted, the organization can use the proposal file update mechanism if reviewers haven't been assigned; otherwise, they must contact the cognizant program officer.
- **Missing Information (Post-award):** If an omission is found after an award is made, the Authorized Organization Representative (AOR) has 30 days to submit a post-award request to the NSF.