



NOTES

PI	Principal Investigator
DA	Department Administrator
Training Completion Validation	Must be within 12 months of Submission Date
Non Compliance Consequence	RSP will NOT submit the JIT or RPPR if all requirements are not met
Annual Update	Applies both to Rutgers and Subrecipient PIs, CoPIs and Sennior/Key Personnel
Where to List Personnel	RAPSS Section 2.0 of FPs and AWDs. This section must include ALL personnel involved with the project and their roles in the project

NIH Notices Related to Other Support	Effective Date	Required For	What Must you Do?			RSP GS Responsibility
			Rutgers PI, CoPI, Key Personnel	Rutgers PI or Rutgers DA	Subrecipient PI, Co-PI, Key Personnel	
Other Support (NOT-OD-25-133)	Oct 1, 2025	JIT and RPPR (for existing AND new awards)	Completes Research Security Training via Rutgers CITI within past 12 months of submission date.	Ensures all individuals participating in the project are listed in RAPSS FP (JIT) or AWD (RPPR) in Section 2.0 with their appropriate roles designated in RAPSS.	Completes the Research Support training at their own institution.	Verifies training in CITI prior to submission.
				Collects Subrecipient(s) signed NIH Other Support Disclosure Certification Statement Form(s)	Subrecipient must submit a signed NIH Other Support Disclosure Certification Statement Form(s) signed by their AOR to the RU PI / DA. One form is required per Subrecipient Entity.	GS reviews Subrecipient(s) NIH Other Support Disclosure Certification Statement Form(s)
						If any of the above information is not available, RSP will not submit