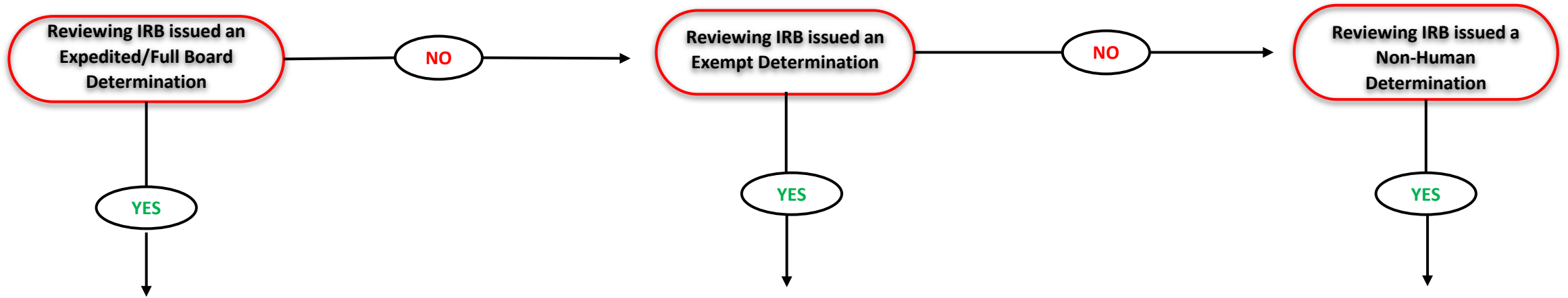




Administrative Review Flow Chart

This flowchart is designed to help Rutgers University Principal Investigator(s) select the appropriate eIRB+ submission type when Rutgers University has ceded review of their research study to an external IRB acting as the Reviewing IRB*.

Have questions? Please email irbrelianceteam@research.rutgers.edu



“Administrative Review – (Rutgers U is not the IRB of Record)” submission type required. The eIRB+ application key points are listed below:

- Completion of the eIRB+ application in its entirety
- Section 6.0, question 1.0 must indicate “Yes”.
- The Reviewing IRB Approval, study approved documents (i.e., Consent Forms, Recruitment materials, etc...) must be utilized and uploaded in section 10.0 Attachments.
- The establishment of an Institutional Reliance Agreement (IAA) is required between the two institutions. The IAA can be established either via SMART IRB or the Reviewing IRB reliance agreement template.

“Research Protocol Study (minimal risk) - Expedited/Exempt” submission type required. The eIRB+ application key points are listed below:

- Completion of the eIRB+ application in its entirety
- The external site must be listed in section 4.1 of the eIRB application
- The external IRB approval must be uploaded as a supporting document in section 10.0 Attachments.

“Non-Human Subject Research” submission type required. The eIRB+ application key points are listed below:

- Completion of the eIRB+ application in its entirety
- IRB of Record Non-Human determination must be uploaded as a supporting document in section 10.0 Attachments.