1. **My Dashboard Inbox**
   This page contains all items that need action by the Principal Investigator (PI).

2. **Pending Items**
   Each bubble contains the number of submissions that need action separated by submission type (New studies, modifications, continuing reviews, reportable events, and expired studies). These studies are NOT in review with the IRB and have not received approval. Click on each bubble to see the list of items.

3. **Upcoming Expiration Dates**
   Studies that have expired or have upcoming expiration dates will be listed here. Click on a study to navigate to the workspace and create a continuing review (CR) or final report submission.

4. **Create New Study**
   Create a new eIRB+ study application.

5. **My Submissions**
   Select this tab to view all studies you are listed on (PI, CO-I, study coordinator, research staff) and have access to.

6. **My Profile**
   Access your profile information by clicking on this link. You will be able to edit profile information, update institutional status and review your CITI completion status.

7. **Recently Viewed Projects**
   A list of recently viewed studies that lets you quickly return to something you were previously working on.

8. **Helpful Tools**
   Links to tools, templates, documents, and guides you might need for your study.

9. **eIRB+ Support**
   For additional help contact the IRB inbox, IT tech support, visit our virtual office hours, or sign up for a workshop.