# Award Modification Request (AMR) Workspace Quick Guide

## 1. Current State of Award Modification Request

The current state of the project. This will change depending on the actions taken and where it is currently in the workflow. It may also be seen in the workflow diagram (#5 below).

## 2. Short Title of request

The short title of the project as entered in the project smartforms.

## 3. Award Modification Request ID

The RAPSS identifier for this request. This will be used in RAPSS notifications and will be used by your specialist when referring to the request.

## 4. General Information

General information about the request including contacts, links to the parent award and the associated award modification.

## 5. Workflow Diagram

A depiction of where your request is in the workflow.

## 6. Additional Information

<table>
<thead>
<tr>
<th>History</th>
<th>Actions taken by the department or specialist</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attachments</td>
<td>Supporting documentation</td>
</tr>
</tbody>
</table>

## 7. My Activities

Actions you can take according to the project state (#1 above)

## 8. Additional actions

View the smartforms, edit the smartforms or print the smartforms
Related Quick Guides

Award Modification Requests

- RAPSS-Award Modification Request (AMR) Create a Request Quick Guide
- RAPSS-Award Modification Request (AMR) Respond to a Change Request Quick Guide
- RAPSS-Award Modification Request (AMR) Workspace Quick Guide
- RAPSS-Award Modification Request (AMR) States Quick Guide

General

- RAPSS-General-Manage Attachments Quick Guide
- RAPSS-General-Terminology Quick Guide
- RAPSS-General-Dashboard Quick Guide