Award (AWD) Workspace Quick Guide

1.	Current state of project	The current state of the award. This will change depending on the actions taken and where it is currently in the workflow. It may also be seen in the workflow diagram (#5 below)
2.	Short title	The short title of the project as originally provided in the Funding Proposal (FP).
3.	Project ID	The RAPSS identifier for this award. This will be used in RAPSS notifications and will be used by your specialist when referring to the project.
4.	General Award information	General information about the award including contacts, links to the originating proposal record, award dates and amounts.
5.	Workflow diagram	A depiction of where your project is in the workflow

6.	Additional information	History	Actions taken by the department or specialist
		Attachments	Supporting documentation
		Related Activity	Proposals, agreements, and subawards related to the award
		Modifications & Modification Requests	Modifications and modification requests related to the award
		Compliance	eIRB, eIACUC, and eCOI activity related to this project
		Contacts and Reviewers	Individuals associated with this award and compliance reviewers (if applicable).
		Financial Accounts	Oracle financial system accounts associated with this award
		Funding allocations	Funding allocations for this award and the associated award modifications that processed the transaction
		Totals	Overall amounts for the award.

7.	My Activities	Actions you can take when the award is in the current state (#1 above).
8.	Additional Actions	View or edit the smartforms, print the smartforms, or create follow-on activity depending on what the current state of the project is and your permissions.

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Related Quick Guides

- **Awards**
- RAPSS Award (AWD) Checklist
- RAPSS Award (AWD) and Award Modification Workflow and States Quick Guide
- RAPSS Award (AWD) Workspace Quick Guide
- RAPSS Award (AWD) Department Reconciliation Quick Guide
- RAPSS Award (AWD) Complete Specialist Review & Final Review Change Requests Quick Guide

- **General**
- RAPSS General–Manage Attachments Quick Guide
- RAPSS General–Terminology Quick Guide
- RAPSS–General–Dashboard Quick Guide