Creating NIH Biosketches & Other Support Page in New Format

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Housekeeping

- This session will be recorded
- The slides will be shared with the registratns along with the link to the recording afterwards
- Please submit your questions in the Chat box
- Please mute yourself during the session
- The Q&A session will not be recorded

Outline

- ◉ Overview

- ◉ Changes to NIH Biosketch Format

- ◉ SciENcv, My Bibliography, ORCID

- ◉ Changes to Other Support Format

- ◉ Demo

- ◉ Q & A

Overview

- Biosketches are required in both competing applications and progress reports
- Applicable to all senior/key personnel and other significant contributors
- Not exceeding 5 pages including the top table on the first page per person
- Not including figures, tables, graphics
- Not attaching files.
- Not including hyperlinks/URLs except for a .gov link (e.g. My Bibliography)
- Changes to NIH Biosketch & Other Support format
- The updated new format for NIH biosketches & Other Support will be required for use by NIH for submissions of applications, JIT Reports, & RPPRs for due dates on or after **January 25, 2022**
- Failure to follow the appropriate formats may cause NIH to withdraw applications from or delay consideration of funding.

For more information, please visit NOT-OD-21-073, NOT-OD-21-110, and NOT-OD-21-122 NIH Notices.

Changes to NIH Biosketches Format

◉ Top table remains the same (Name, eRA Commons User Name, Position Title, Education/Training)

◉ Section A – Personal Statement: Updated

◉ Section B – Changed. "Positions and Honors" →"Positions, Scientific Appointments, and Honors"

◉ Section C – Contribution to Science: the same

◉ Section D – Was removed for Non-Fellowship Biosketch

◉ Section D – Updated for Fellowship Biosketch. "Additional Information: Research Support and/or Scholastic Performance" → "Scholastic Performance"

Sources: https://grants.nih.gov/grants/guide/notice-files/NOT-OD-21-073.html; Website for NIH Biosketch Format, Instructions, and Samples - https://grants.nih.gov/grants/forms/biosketch.htm.

Summary for New NIH Biosketch Format

- **What? -** There are changes to the Biographical Sketch and Other Support Format Pages for submissions of Application / Progress Reports for Due Dates on or after January 25, 2022.

- **Why? -** To support the need for applicants and recipients to provide full transparency and disclosure of all research activities, foreign and domestic.

- **Who -** All senior/key personnel and other significant contributors must include biographical sketches.

- **When? -** Required for submissions for due dates on or after January 25, 2022.

- **How? -** Two ways: 1) Use SciENcv; or 2) Use a Word template.

- **Where? -** To find more info, visit the website for NIH Biosketch Format, Instructions, and Samples - https://grants.nih.gov/grants/forms/biosketch.htm.

New NIH Biosketch Format for Non-Fellowship

OMB No. 0925-0001 and 0925-0002 (Rev. 10/2021 Approved Through 09/30/2024)

BIOGRAPHICAL SKETCH

Provide the following information for the Senior/key personnel and other significant contributors.
Follow this format for each person. **DO NOT EXCEED FIVE PAGES.**

NAME:

eRA COMMONS USER NAME (credential, e.g., agency login):

POSITION TITLE:

EDUCATION/TRAINING *(Begin with baccalaureate or other initial professional education, such as nursing, include postdoctoral training and residency training if applicable. Add/delete rows as necessary.)*

INSTITUTION AND LOCATION	DEGREE *(if applicable)*	Completion Date MM/YYYY	FIELD OF STUDY

A. **Personal Statement**

B. **Positions, Scientific Appointments, and Honors** ← The Biosketch must include all current positions and scientific appointments in reverse chronological order.

C. **Contributions to Science**

Sample Biosketch in New Format for Non-Fellowship:
https://grants.nih.gov/grants/forms/biosketch.htm

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New NIH Biosketch Format for Fellowship

OMB No. 0925-0001 and 0925-0002 (Rev. 10/2021 Approved Through 09/30/2024)

BIOGRAPHICAL SKETCH

Provide the following information for the Senior/key personnel and other significant contributors.
Follow this format for each person. **DO NOT EXCEED FIVE PAGES.**

NAME:

eRA COMMONS USER NAME (credential, e.g., agency login):

POSITION TITLE:

EDUCATION/TRAINING *(Begin with baccalaureate or other initial professional education, such as nursing, include postdoctoral training and residency training if applicable. Add/delete rows as necessary.)*

INSTITUTION AND LOCATION	DEGREE *(if applicable)*	Start Date MM/YYYY	Completion Date MM/YYYY	FIELD OF STUDY

A. Personal Statement

B. Positions, Scientific Appointments and Honors

C. Contributions to Science

D. Scholastic Performance

YEAR	COURSE TITLE	GRADE

SciENcv, My Bibliography, ORCID

- **SciENcv** (Science Experts Network Curriculum Vitae) – a research profile system

- **My Bibliography** – a reference tool in My NCBI

- **ORCID** - Open Researcher and Contributor ID, an international organization providing a unique, persistent identifier (ORCID iD) to researchers
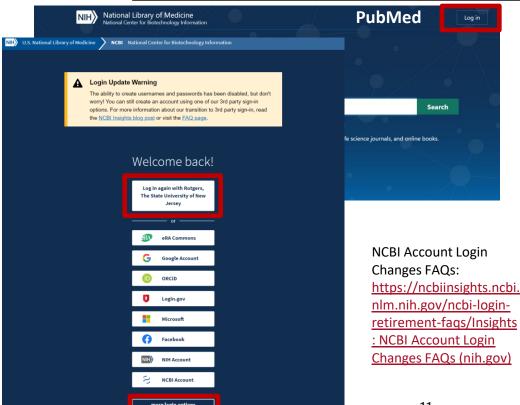
My NCBI

- NCBI - stands for the National Center for Biotechnology Information, providing access to biomedical and genomic information. https://www.ncbi.nlm.nih.gov/
- My NCBI - is a toolbox for scientists & researchers in NCBI with free registration
  - My Bibliography
  - SciENcv
  - To be linked to ORCID and other external entities
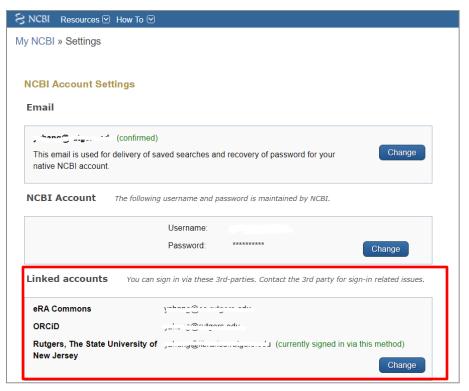 - Possible to add a delegate

Signing in My NCBI

NCBI is accessed via federated account credentials as of 6/1/21. The deadline for transitioning all NCBI accounts to 3rd-party only login is June 2022.

Federated account credentials are those set through login.gov, Google, or an institutional login to increase the security of your accounts.
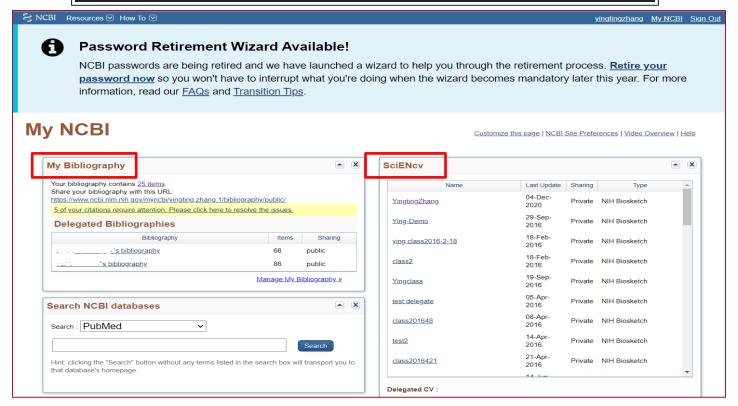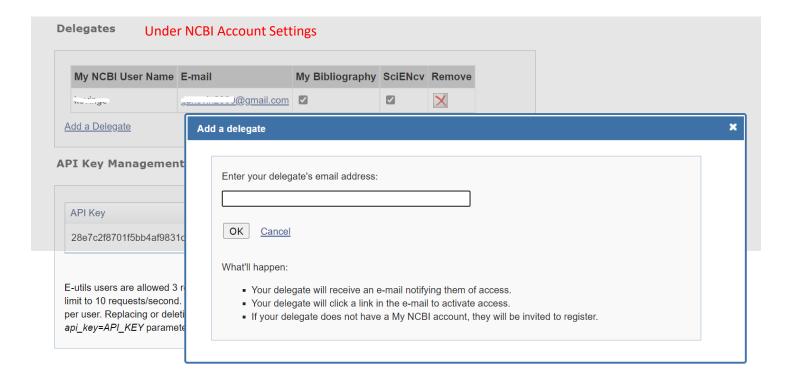
NCBI Account Login Changes FAQs: https://ncbiinsights.ncbi.nlm.nih.gov/ncbi-login-retirement-faqs/Insights: NCBI Account Login Changes FAQs (nih.gov)

Third Party Logins

My NCBI – My Bibliography and SciENcv

Add a Delegate

Delegates   Under NCBI Account Settings

My NCBI User Name	E-mail	My Bibliography	SciENcv	Remove
Ko***go	go***J@gmail.com	☑	☑	✗

Add a Delegate

API Key Management

Add a delegate ✖

Enter your delegate's email address:

[   ]

[OK]   Cancel

API Key

28e7c2f8701f5bb4af9831d

E-utils users are allowed 3 r
limit to 10 requests/second.
per user. Replacing or deleti
api_key=API_KEY paramete

What'll happen:

- Your delegate will receive an e-mail notifying them of access.
- Your delegate will click a link in the e-mail to activate access.
- If your delegate does not have a My NCBI account, they will be invited to register.
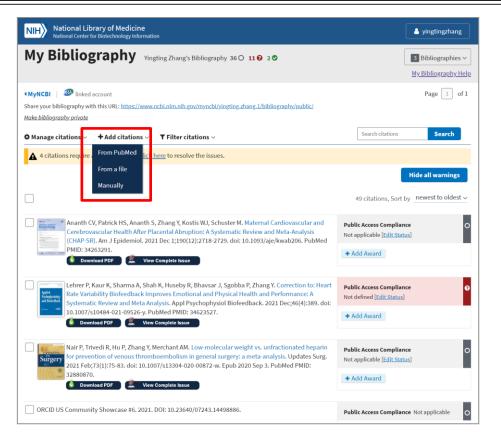
Adding Citations in My Bibliography

ORCID

- **O**pen **R**esearcher and **C**ontributor **ID**
- Provides a unique digital identifier that distinguishes researches
- Connects researchers and their research activities throughout their careers
- Often required by funders, publishers, and other stakeholders
- Possible to add a delegate in ORCID
- Sample ORCID iD: 0000-0003-0757-1837

ORCID@Rutgers

RUTGERS University Libraries

https://www.libraries.rutgers.edu/research-tools-and-services/research-impact/orcid

Operating Status — Most library locations are open and providing on-site library services. Check our hours page for more information. Please note that building access is restricted to current Rutgers affiliates only.

HOME / RESEARCH TOOLS AND SERVICES / RESEARCH IMPACT

Research Tools and Services

- Citation Management
- Copyright Guidance
- **Research Impact** ▲
  - Overview
  - ORCID
- Research Data Services
- NIH Public Access Policy
- Open Access Scholarship
- Tutorials in Information Literacy and Critical Thinking
- Tutorials in Health Sciences Research Skills

Get help now

- ↱ Ask a Librarian
- ☑ Research Guides

ORCID

ORCID® provides a persistent digital identifier that distinguishes you from other researchers and allows you to connect easily to funding agencies, publishers, and collaborators. Enhancing your Rutgers directory listing with your ORCID id raises the visibility of your researcher profile and helps build an integrated Rutgers research environment.

► **Learn more about the benefits of ORCID for researchers**

Create or connect an ORCID iD at Rutgers

Log into your Rutgers Personal Contact Information page and follow the prompts to create your ORCID iD or to connect an existing iD to your Rutgers information. **Creating your ORCID iD via Rutgers will allow your ORCID iD to display in the Rutgers Directory and other Rutgers systems, and will allow you to sign on to ORCID and other systems (e.g., manuscript and grant submission systems) with your NetID.**
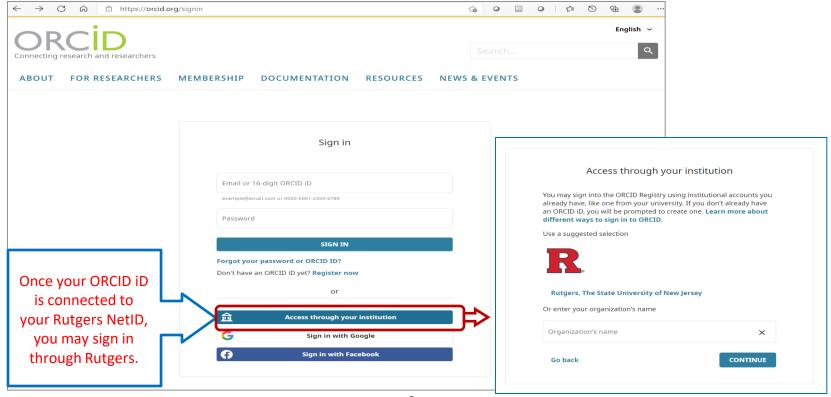
Using ORCID in SciENcv

Learn how to use ORCID in SciENcv to create NIH biosketches for grant proposals

Get help
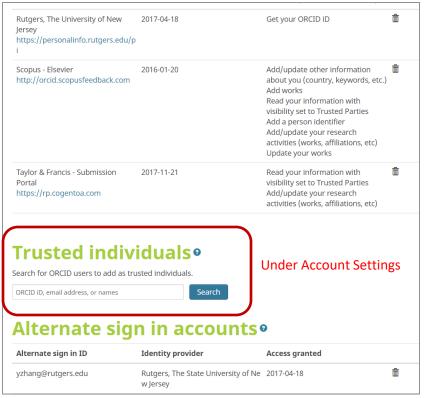
Contact the support team at orcid@libraries.rutgers.edu
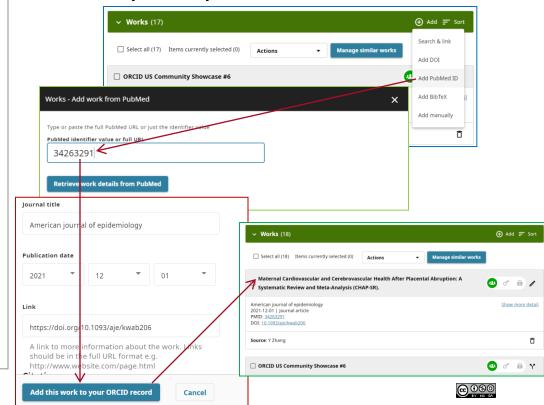
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Accessing ORCID

Once your ORCID iD is connected to your Rutgers NetID, you may sign in through Rutgers.

Add a Delegate in ORCID

Rutgers, The University of New Jersey
https://personalinfo.rutgers.edu/p i   2017-04-18   Get your ORCID iD

Scopus - Elsevier
http://orcid.scopusfeedback.com   2016-01-20   Add/update other information
about you (country, keywords, etc.)
Add works
Read your information with
visibility set to Trusted Parties
Add a person identifier
Add/update your research
activities (works, affiliations, etc)
Update your works

Taylor & Francis - Submission Portal
https://rp.cogentoa.com   2017-11-21   Read your information with
visibility set to Trusted Parties
Add/update your research
activities (works, affiliations, etc)

Trusted individuals❓

Search for ORCID users to add as trusted individuals.

[ORCID iD, email address, or names]   [Search]

Under Account Settings

Alternate sign in accounts❓

Alternate sign in ID	Identity provider	Access granted	
yzhang@rutgers.edu	Rutgers, The State University of New Jersey	2017-04-18	

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Adding Information in Your ORCID Profile

◉ Once registered, an ORCID iD will be assigned, e.g. orcid.org/0000-0003-0757-1837

◉ Add your information (Biography, Employment, Education and qualifications, Invited positions and distinctions,

◉ Add scholarly works:
 ○ Search & link
 ○ Add via DOI or PMID
 ○ Import BibTex files (.bib) from GS Citations
 ○ Add manually

Add scholarly works by PMID:

SciENcv - Science Expert Network Curriculum Vitae

Access SciENcv in My NCBI or go directly to:
https://www.ncbi.nlm.nih.gov/sciencv/

Developing a Biosketch in SciENcv

◉ To create a new biosketch in SciENcv, Go to **Manage SciENcv >>** and click on **Create New Document**

◉ Choose the appropriate format (NIH Biosketch, NIH Fellowship Biosketch, etc.)

◉ Three options to choose data source for a new biosketch
   ○ Start with a blank document
   ○ From an existing document
   ○ From an external source (eRA Commons, ORCID, NSF)

◉ SciENcv is connected to My Bibliography and can be linked out to ORCID too. Users can directly import the desired citations from either My Bibliography or ORCID into their biosketches

NIH Biosketch in SciENcv

NIH Biosketch in SciENcv – Cont'd

A. Personal Statement [Edit statement]

Yingting Zhang, MLS, AHIP, is the Research Services Librarian at the RWJ Library of the Health Sciences and Adjunct Assistant Professor in the Dept of Medicine of the RWJ Medical School at Rutgers University. In her work, Yingting provides research support services to the researchers, faculty, students, and staff of the Rutgers Biomedical and Health Sciences (RBHS) in citation management, compliance with NIH Public Access Policy, literature searching, research metrics, systematic reviews, scholarly publishing in addition to teaching and performing health sciences information services. Yingting is a Distinguished Member of the Academy of Health Information Professionals. She serves on the Rutgers Health Sciences Institutional Review Board (IRB) and Executive IRB.

https://www.libraries.rutgers.edu/profile/zhang_yingting

Optional: You may identify up to four peer reviewed publications that specifically highlight your experience and qualifications for this project.

[Save citations]

My Bibliography	ORCID

Sort by: Publication date ▾   Select: None   0 item(s) selected   Add citations   Go to My Bibliography

unchecked entries are hidden from display

☐ Zhang Y. ORCID for Researchers: Librarians' Role in Supporting ORCID @ Rutgers. ; Rutgers University Inn and Conference Center, New Brunswick, NJ; cNove.

☐ Zhang Y. Research Assessment Services in Academic Health Sciences Libraries. ; SUNY College of Optometry, New York, NY; cOcto.

☐ Zhang Y, Parry K. Health Sciences and Public Librarians Partnering to Create a Culture of Health. Journal of Consumer Health on the Internet. 2018 May 15; 22(2). Available from: https://www.tandfonline.com/doi/abs/10.1080/15398285.2018.1434348?journalCode=wchi20 DOI: https://doi.org/10.1080/15398285.2018.1434348

☐ Zhang Y. How Faculty Share Their Research Data?. ; Piscataway, NJ; cJanu.

☐ Byrd-Bredbenner C, Wu F, Spaccarotella K, Quick V, Martin-Biggers J, Zhang Y. Systematic review of control groups in nutrition education intervention research. Int J Behav Nutr Phys Act. 2017 Jul 11;14(1):91. PubMed Central ID: PMC5504837.

☐ Mi M, Zhang Y. Culturally competent library services and related factors among health

NIH Other Support

- NIH Other Support. aka Current and Pending Support, or Active and Pending Support

- Includes all resources available to a researcher to support research (resources/financial support, research-related consulting agreements, in-kind contributions)

- To ensure no scientific, budgetary and commitment overlaps.

- Requested for all senior/key personnel in applications and in progress reports when there has a been a change in active other support.

Changes to Other Support Format Page

◎ The format page has been re-organized to separate funded projects from in-kind contributions.

◎ Signature block added, for Program Director/Principal Investigator or Other Senior/Key Personnel to certify the accuracy of the information submitted. Each PD/PI or senior/key personnel must electronically sign their respective Other Support form as a PDF prior to submission.

◎ Supporting documentation (contracts/agreement specific to senior/key personnel foreign employments, provided as part of Other Support PDF following the Other Support Format page.

◎ Other Support Sections: Other Support–Project/Proposals, In-kind, Overlap, Certifying Statement with Signature, Supporting Doc Attachments (if applicable)

◎ Required for use with Just-In-Time and RPPR reports submitted for due dates on or after January 25, 2022.

Word Template for NIH Other Support Page

PHS OTHER SUPPORT
For All Application Types – DO NOT SUBMIT UNLESS REQUESTED

There is no "form page" for reporting Other Support. Information on Other Support should be provided in the format shown below.

*Name of Individual:
Commons ID:

Other Support – Project/Proposal

*Title:
*Major Goals:
*Status of Support:
Project Number:
Name of PD/PI:
*Source of Support:
*Primary Place of Performance:
Project/Proposal Start and End Date: (MM/YYYY) (if available):
* Total Award Amount (including Indirect Costs):
* Person Months (Calendar/Academic/Summer) per budget period.

Year (YYYY)	Person Months (##.##)
1. [enter year 1]	
2. [enter year 2]	
3. [enter year 3]	
4. [enter year 4]	
5. [enter year 5]	

Provide Active and Pending Support for all senior/key personnel.

Enter your support entries so they are grouped together based on the "Status of Support" and are in the order of Active and Pending Support from top to bottom.

Name of Individual:
Commons ID:

IN-KIND

*Summary of In-Kind Contribution:
*Status of Support:
*Primary Place of Performance:
Project/Proposal Start and End Date (MM/YYYY) (if available):
*Person Months (Calendar/Academic/Summer) per budget period

Year (YYYY)	Person Months (##.##)
1. [enter year 1]	
2. [enter year 2]	
3. [enter year 3]	
4. [enter year 4]	
5. [enter year 5]	

*Estimated Dollar Value of In-Kind Information:

*Overlap (summarized for each individual):

I, PD/PI or other senior/key personnel, certify that the statements herein are true, complete and accurate to the best of my knowledge, and accept the obligation to comply with Public Health Services terms and conditions if a grant is awarded as a result of this application. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties.

*Signature: _____

Date: _____

Provide Active and Pending In-Kind contributions for all senior/key personnel.

Enter your in-kind entries so they are grouped together based on the "Status of Support" and are in the order of Active and Pending Support from top to bottom.

Some Useful Links

- NIH Biosketch Format, Instructions, Templates, and Samples - https://grants.nih.gov/grants/forms/biosketch.htm

- Other Support Format Pages, Instructions and Samples - https://grants.nih.gov/grants/forms/othersupport.htm

- Template in Word for Other Support format page - rev-10-2021

- My NCBI https://www.youtube.com/watch?v=ks46w3mNAQE (2011, 2:17)

- My Bibliography - https://www.ncbi.nlm.nih.gov/books/NBK53595/

- ORCID and SciENcv Tutorial - https://youtu.be/R6J2C-qfgk4 (2020, 20:58)

- SciENcv: Integrating with ORCID - https://www.youtube.com/watch?v=G_cKSRr7TJ4 (2015, 3:42)

- SciENcv - http://www.ncbi.nlm.nih.gov/sciencv/ (2014, 3:33)

- SciENcv FAQs - https://www.ncbi.nlm.nih.gov/sciencv/faqs/

- Create a Biosketch with SciENcv - https://www.youtube.com/watch?v=V3VquWmgcco (2015, 31:55)

- RUL NIH Biosketch Research Guide - https://libguides.rutgers.edu/Biosketch

Demo

Thank you!

For questions on SciENcv, My Bibliography, & ORCID,
Contact: Yingting Zhang, yzhang@rutgers.edu

For questions related to grants,
Contact: Research & Sponsored Programs