**Suggested Push-Back Language for Non-Participating Institutions**

Dear Colleague:

Rutgers, the State University of New Jersey [identify Rutgers campus and DUNS number] is a participant of the Expanded Clearinghouse, a Federal Demonstration Partnership (FDP) initiative that reduces the administrative burden associated with the exchange of subrecipient monitoring forms. The FDP Expanded Clearinghouse developed a streamlined system that makes participants’ data publicly available, including general institutional information, audit reports, rate agreements, contacts, registrations, certifications and assurances.

With this in mind, please obtain our institutional information by using the FDP Expanded Clearinghouse, located at <https://fdpclearinghouse.org/>. Organizations are NOT required to be FDP members to access and utilize the data available in this online system. Furthermore, the information included in each profile has been certified by the appropriate Authorized Institutional Official, and a profile printout has proven sufficient documentation of information receipt.

Please contact Nazam Mohammed at [nmohamme@research.rutgers.edu](mailto:nmohamme@ored.rutgers.edu) with any questions related to our profile, and contact [enter RSP Grants / Contracts Specialist name] at [enter email address] to request any project-specific information not available in the FDP Expanded Clearinghouse.

Thank you in advance for your consideration and cooperation in this important matter.

Sincerely,